

FAIRFIELD CITY SCHOOLS BOARD OF EDUCATION  
WORK SESSION  
MARCH 2, 2023

The Board of Education of the Fairfield City School District in the County of Butler, Ohio, held a Work Session on the 2<sup>nd</sup> of March, 2023 in the Catherine D. Milligan Community Room at Fairfield High School.

The meeting was called to order by the President at 6:30 p.m.

ROLL CALL – Present: Mr. Begley, Ms. Berding, Mr. Clark, Mrs. Gundrum & Mrs. Shorter  
Absent: None

Also present: Mr. Smith, Mrs. Lane, Mrs. Hauer, Dr. Rice, Mrs. Aug, Mr. Perry & Mr. Wolterman  
Absent: None

PLEDGE OF ALLEGIANCE – Scott Clark

PRESENTATIONS/RESOLUTIONS

A. FHS ACT-SO Program – Ryan Bellamy

Mr. Bellamy introduced Bishop Tate who is an active member with NAACP. Bishop Tate stated Fairfield has been in partnership with the ACT-SO program for three years and the ACT-SO has been an organization for forty-five years. ACT-SO stands for “Afro-Scientific Cultural Technical – Special Olympics”. Two senior students who have won local and national competitions shared their talents with the Board.

The Board enjoyed hearing about the program and thanked Mr. Bellamy, Mr. Tate and the students for being there.

B. Understanding School Levies – Nancy Lane and Billy Smith

Mr. Smith stated this was the second part of the two-part presentation and the purpose of this was to educate the Board and the community about the different kinds of levies that exist. Mr. Smith explained that the Leadership Team will continue to explore options regarding additional cost cutting measures. Mrs. Lane spoke about how school districts are financed, what a property tax levy is, the types of levies, other options to raise revenue, and filing deadlines for 2023 elections.

The Board appreciated the information about explaining the levies. They thanked Mr. Smith and Mrs. Lane for all their continued work.

SUPERINTENDENT’S RECOMMENDATIONS AND REPORTS

23-21 RESIGNATIONS/UNPAID LEAVES OF ABSENCE/EMPLOYMENT – Mrs. Hauer

MOTION – Moved by Mr. Clark to approve the following:

A. Personnel – Professional

1. Resignations

- a. Sarah Ford, East, Preschool Intervention Specialist  
(effective at the end of the 2022-2023 school year; for personal reasons)

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- b. Chrissy Zboril, Academy, Dean of Students  
(effective the end of the day June 30, 2023; to accept another position within the District)
2. Unpaid Leaves of Absence
    - a. Erica Brown, Senior High, Math  
(effective March 2, 2023 through March 24, 2023; for childrearing purposes)
    - b. Melissa Rump, North, 2nd grade  
(effective for .25 of the day on January 31, 2023; for personal reasons)
  3. Employment
    - a. Brooke Cox, Central, Assistant Principal  
(recommended for a new two-year administrative contract effective July 1, 2023-June 30, 2025, for 203 days, on the professional administrative salary range 1 for a replacement position)
    - b. Shelby Murray, South, Elementary Music  
(recommended for a new one-year limited teaching contract for the 2023-2024 school year, effective August 8, 2023; for a replacement position)
    - c. Chrissy Zboril, West, Assistant Principal  
(recommended for a new two-year administrative contract effective July 1, 2023-June 30, 2025, for 203 days, on the professional administrative salary range 1 for a replacement position)
    - d. Secondary Summer School Principal 2022-2023  
  
Rebecca Salyers  
  
(The above-named person is recommended for employment as an administrator for the 2023 secondary summer school program as noted, at a rate of \$33.05 per hour for up to eight (8) hours daily during summer school, plus 30 additional hours to be distributed as needed before and after summer school, from April 3, 2023 through July 21, 2023.)
    - e. Academy Extended School Year Administrator 2022-2023  
  
Chrissy Zboril  
  
(The above-named person is recommended for employment as an administrator for the 2023 Academy extended school year as noted, at a rate of \$33.05 per hour for up to eight (8) hours daily during summer school, plus 30 additional hours to be distributed as needed before and after extended school, from May 1, 2023 through June 30, 2023.)

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f. Academy Extended School Year Teachers 2022-2023

Joel Hippert  
Devon Koons  
Tiffany Lefton  
Jessica Marshall

(The above-named persons are recommended for employment as teachers for the 2023 Academy extended school year as needed at the rate of \$33.05 per hour from June 5, 2023 through June 30, 2023.)

g. Special Education Extended School Year 2022-2023

Alison Ficklin  
Amy Hippert  
Elizabeth Shields

(The above-named persons are recommended for employment as teachers for the 2023 special education extended school year as needed at the rate of \$33.05 per hour from June 2023 through July 2023, specific dates to be determined.)

h. Elementary Summer School Tutoring Principal 2022-2023

Karrie Gallo

(The above-named person is recommended for employment as an administrator for the 2023 elementary summer school tutoring program as noted, at a rate of \$33.05 per hour for up to thirty-six (36) hours weekly, plus twenty (20) additional hours to be distributed as needed before, during, and after summer program sessions, from May 31, 2023 through July 7, 2023.)

i. Elementary Summer School Tutors and/or EL Enrichment Facilitators  
2022-2023

Amanda Barnette  
Todd Bradbury  
Samantha Chaney  
Hope Cornelius  
Lauren Cummins  
Corinne Dorst  
Jennifer Fleming  
Ryan Forbush  
Sydney Forbush  
Kari Franchini  
Sally Hanes  
Michelle Hilbert

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Elizabeth Houchens  
Kelly Howard  
Chris Kalejs  
Tracy Lattarulo  
Haley Lewis  
Tiffany Mason  
Stacy McQueen  
Jennifer Moore  
Michael Mynhier  
Lauren Osborne  
Sam Osborne  
Samantha Pfirman  
Emily Sawyer  
Allison Schick  
Abigail Smith  
Shannon Sosnowski  
Abby Stephenson  
Kelly Stumpf  
Terri Sunderman  
Jennifer Swigonski  
Lauren Tracy  
Linh Tran  
Alexis Trentman  
Steve Tumbleson  
Jill Vollmer  
Judy Weekley  
Kendra Zoller

(The above-named persons are recommended for employment as tutors and/or EL facilitators for the 2023 elementary summer school program as needed at the rate of \$33.05 per hour from June 5, 2023 through June 29, 2023. For those candidates not already employed by the Board, recommendations are contingent upon presentation of all required documents.)

j. Extracurricular(s) 2022-2023

**Senior High**

Catherine Hudson, Volleyball, Assistant Boys

**Freshman**

David Mast, Wrestling, Assistant

**Middle - Creekside**

Richard Ross, Basketball, Boys 7th/8th Grade

**Middle - Creekside and Crossroads Combined**

Jason Laflin, Wrestling, Assistant Coach

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Jamil Manning, Track, Middle School, 7th/8th Grade  
Alexis Trentman, Track, Middle School, 7th/8th Grade

k. Academic Support Tutors

Julia Day  
Cheryl Graham

(It is recommended that the above-noted person(s) be employed as a designated Academic Support Tutor at the rate of \$33.05 per hour, effective for the 2022-2023 school year.)

l. Home Instructor(s) 2022-2023

Lanita Drake  
Joanna Gilbert

(Periodically the district has students who qualify for home instruction by placement on an IEP developed through the Special Services Department. It is recommended that the above noted person(s) be employed as Home Instructors at the rate of \$33.05 per hour, effective for the 2022-2023 school year.)

m. Volunteer(s) Coaching 2022-2023

John Martin  
Jabari Thomas  
Corrin Urmie  
Marissa Wehner

(The above-noted person is recommended for approval as volunteer coach for the 2022-2023 school year in district athletic programs. Board approval of volunteers is a requirement of the Ohio High School Athletic Association. Recommendation is contingent upon submission of all required documents.)

(All employment is contingent upon satisfactory submission of all required documents.)

SECOND – Seconded by Mrs. Gundrum

ROLL CALL – Ayes: Mr. Begley, Ms. Berding, Mr. Clark, Mrs. Gundrum & Mrs. Shorter

Nays: None

Motion Carried: 5-0

23-22

UNPAID LEAVE OF ABSENCE/EMPLOYMENT/CORRECTION – Mrs. Hauer

MOTION – Moved by Ms. Berding to approve the following:

B. Personnel -- Support

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1. Unpaid Leave of Absence
  - a. Donna Wolfe, West, Clerk IV  
(effective .75 day February 9, 2023 through August 7, 2023; for personal reasons)
2. Employment
  - a. Ashley Dare, District, Confidential Secretary II  
(effective February 27, 2023; for a replacement position)
  - b. Felicity Andrew, Compass, Latchkey Assistant  
(effective March 6, 2023; for a replacement position)
3. Correction
  - a. Norma Hamblin, East, Custodian  
(rescind employment effective February 13, 2023)

(All employment is contingent upon satisfactory submission of all required documents.)

SECOND – Seconded by Mrs. Shorter

ROLL CALL – Ayes: Mr. Begley, Ms. Berding, Mr. Clark, Mrs. Gundrum & Mrs. Shorter

Nays: None

Motion Carried: 5-0

C. Items for Board Discussion

1. Board Policies – Bill Rice
  - a. BDDA – Notification of Board Meetings  
This is an updated policy.
  - b. EBBC – Bloodborne Pathogens  
This is also an updated policy which includes new federal requirements.
  - c. GBEA and JHCCA – Acquired Immune Deficiency Syndrome (HIV/AIDS)  
These are outdated policies and will be rescinded.
  - d. JHCD-E – School Medication Permit Form  
This is an updated form where students can self-carry epi-pens and inhalers.
2. Preschool Staffing – Kim Hauer  
Earlier this year there was a state mandated Intervention Specialist added at West Elementary. There is also a requirement for each preschool classroom to have an Educational Assistant. This position has been subbed out during this school year but since it is state mandate, they will be adding an Educational Assistant to the West Elementary staff.

23-23

APPROVAL TO AUTHORIZE THE TREASURER TO ENTER INTO A MULTI-YEAR PRICING AGREEMENT WITH WORLD FUEL SERVICES INC./APPROVAL TO AUTHORIZE THE TREASURER TO ENTER INTO A MULTI-YEAR PRICING AGREEMENT WITH ENERGY HARBOUR INC./APPROVAL TO AWARD THE 2023 CROSSROADS LOCKER IMPROVEMENT PROJECT TO UNISTRUT MIDWEST/APPROVAL TO AWARD THE MOTZ GROUP TO REPLACE EXISTING SYNTHETIC TURF SURFACE, INFILL MIX AND THE INSTALLATION OF A NEW LONG JUMP PIT – Mr. Smith

MOTION – Moved by Mrs. Gundrum to approve the following:

D. Other Items for Board Action – Mr. Smith

1. Recommend approval to authorize the Treasurer to enter into a multi-year pricing agreement with World Fuel Services Inc., 11100 Wayzata Blvd., Suite 200, Minnetonka, Minnesota 55305. This is for the purpose of a natural gas supplier rate of \$4.87/Dth.
2. Recommend approval to authorize the Treasurer to enter into a multi-year pricing agreement with Energy Harbour Inc., 168 East Market Street, Akron, Ohio 44308. This is for the purpose of an electricity supplier rate of \$0.06086/kWh.
3. Recommend approval to award the 2023 Crossroads Locker Improvement Project to Unistrut Midwest, 1275 Hillsmith Dr., Cincinnati, Ohio 45215. Unistrut Midwest was the lowest, responsive, and responsible bidder meeting specifications at an amount of two hundred thirty-eight thousand eight hundred fifty dollars (\$238,850.00).
4. Recommend approval to award The Motz Group, 3607 Church Street, Cincinnati, Ohio 45244 for the purpose of replacement of existing synthetic turf surface, infill mix, and the installation of a new long jump pit on the south side of the field. The pricing was secured through The Southwestern Ohio Educational Purchasing Council for the sum of five hundred ninety-two thousand and forty-two dollars (\$592,042.00).

SECOND – Seconded by Mr. Clark

ROLL CALL – Ayes: Mr. Begley, Ms. Berding, Mr. Clark, Mrs. Gundrum & Mrs. Shorter

Nays: None

Motion Carried: 5-0

ASSISTANT SUPERINTENDENT'S RECOMMENDATIONS

23-24

EMPLOYMENT- Dr. Rice

MOTION – Moved by Mr. Clark to approve the following:

A. Personnel – Professional

1. Employment

- a. Academy Extended School Year Teacher 2022-2023

Jordan Smith

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(The above-named person is recommended for employment as a teacher for the 2023 Academy extended school year as needed at the rate of \$33.05 per hour from June 5, 2023 through June 30, 2023.)

SECOND – Seconded by Ms. Berding

ROLL CALL – Ayes: Mr. Begley, Ms. Berding, Mr. Clark, Mrs. Gundrum & Mrs. Shorter

Nays: None

Motion Carried: 5-0

(All employment is contingent upon satisfactory submission of all required documents.)

COMMITTEE REPORTS

A. Legislative Update – Balena Shorter

Mrs. Shorter spoke earlier in 2022 regarding the revamping of the state school board. SB178 did not pass so a new bill that includes some of the SB178 details is now on the agenda as SB1.

B. Butler Tech – Brian Begley

Mr. Begley spoke about the Adult Education program. The newsletter he gave out highlighted the Paramedic Academy graduates. Butler Tech has significantly increased their adult education programs.

C. Student Achievement – Jerrilynn Gundrum

Mrs. Gundrum recognized Marian (Sissy) Davis, a sixth grader at Crossroads Middle School who spent her winter break in Phoenix at Chris Paul’s basketball camp. She was one of 300 girls invited across North America.

D. Parks and Recreation – Scott Clark

Mr. Clark announced that Marsh Lake is now open Fridays, Saturdays and Sundays from 8:00 a.m.-5:00 p.m. through March 31<sup>st</sup>. It is stocked with 250 pounds worth of trout. He also mentioned the “2023 Contest for Egg-splorers!” which begins on March 24<sup>th</sup>. Fairfield Parks and Recreation Department will be placing six large wooden Easter eggs at six of the 29 parks. Your job is to search for these eggs, take a photo by all six eggs and email the photos to [aosborne@fairfielddoh.gov](mailto:aosborne@fairfielddoh.gov) for a chance to win prizes!

E. Planning Commission – Billy Smith

Nothing relevant to the school district.

ANNOUNCEMENTS

March 9, 2023 – Helping your Child Succeed, 5:00 PM, Fairfield Freshman School

March 16, 2023 – Board Meeting (Regular Meeting), 6:30 PM, Fairfield Senior High School, Catherine D. Milligan Room

BOARD MEMBER COMMENTS

Ms. Berding – She thanked Mr. Tate and the ACT-SO students for coming in. She also thanked Mr. Smith and Mrs. Lane for their presentation.

Mrs. Gundrum – She thanked Mr. Bellamy, Bishop Tate and the students for presenting. Also thanked Mrs. Lane and Mr. Smith for all the measures you're taking for being fiscally responsible. She mentioned her husband and daughter enjoyed the Father/Daughter dance on February 25<sup>th</sup>. It was a huge turnout.

Mr. Clark – He echoed the ACT-SO comments. He thanked Mr. Smith and Mrs. Lane for the transparency and presentation. He hopes the community will watch this. He also thanked Mrs. Aug for arranging his visit to West Elementary.

Mrs. Shorter – She echoed the sentiments of her fellow board members. She also wanted to send prayers to Mrs. Nance and her family.

Mr. Begley – He mentioned the ACT-SO program has had great success. He is looking forward to Right to Read week at Central Elementary.

23-25

EXECUTIVE SESSION

MOTION – Moved by Mr. Clark to recess to Executive Session at 7:45 p.m. to discuss the following:

Court Action R.C.121.22 (G) (3) – Pending or Imminent Litigation  
Collective Bargaining 121.22 (G) (4)

SECOND – Seconded by Ms. Berding

ROLL CALL – Ayes: Mr. Begley, Ms. Berding, Mr. Clark, Mrs. Gundrum & Mrs. Shorter  
Nays: None  
Motion Carried: 5-0

The Board resumed the meeting at 8:09 p.m.

23-26

ADJOURNMENT

MOTION – Moved by Ms. Berding to adjourn the meeting.

SECOND – Seconded by Mr. Clark

ROLL CALL – Ayes: Mr. Begley, Ms. Berding, Mr. Clark, Mrs. Gundrum & Mrs. Shorter  
Nays: None  
Motion Carried: 5-0

The meeting was adjourned at 8:10 p.m. by the President, Mr. Begley.

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\_\_\_\_\_  
President

Attest: \_\_\_\_\_  
Treasurer